



CODE ENFORCEMENT AGENCY

1633 Route 51, Suite 100, Jefferson Hills, PA 15025

1-866-410-4952

www.cea-code.com

CERTIFICATE OF OCCUPANCY APPLICATION EXISTING STRUCTURE

DATE

Tax Map#

Zoning District

Applicant Name: _____

(As appear on Certificate)

Address of Occupant: _____

Contact Name & Information: _____

Phone# () _____

E:mail address: _____

Same as above information: Property Owner: _____

Phone# _____ Address: _____

(Circle One) Lease / Rent / Owner _____

Date of Move-In: _____ IBC Business Type: _____

Intended Use of Space: _____

Building Type: _____ Year Constructed: _____ Sprinklered? _____

How many Floors: _____ Date Last Occupant: _____ Change of Use: _____

Total Square Feet _____ Accessibility: _____ Former Occupant: _____

(Circle One) Commercial Industrial Multi-Family

The following application for occupancy is requested by the above named for purposes of conducting business in the community. No operations or alterations of any commercial use may be granted until an official certificate of occupancy has been issued and signed by the Building Code Official. Applicant or Owner is solely responsible for any inspections or design specifications requested by the Building Code Official.

Signature of Applicant

Date

Jurisdiction Use Only

Date of Review

Reviewed By:

File # or Payment